

# Community Services Volunteer Application

Please tick the role you would like to be considered for

- Activities Volunteer
- Hospital Volunteer
- Fundraising
- Family Support Volunteer
- Administration
- Local Ambassador



## 1. Your details

Surname	<input type="text"/>	First Name(s)	<input type="text"/>
Address	<input type="text"/>		
<input type="text"/>	Postcode	<input type="text"/>	
Tel No.	<input type="text"/>	Mobile No.	<input type="text"/>
Email	<input type="text"/>		
Date of Birth	<input type="text"/> / <input type="text"/> / <input type="text"/>	Gender	<input type="text"/>

## 2. Next of kin - in case of emergency

Surname	<input type="text"/>	First Name(s)	<input type="text"/>
Address	<input type="text"/>		
<input type="text"/>	Postcode	<input type="text"/>	
Tel No.	<input type="text"/>	Mobile No.	<input type="text"/>

## 3. Employment status & availability

### 3a. Please specify your employment status

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Employed FT       | <input type="checkbox"/> Other         | <input type="checkbox"/> Unemployed and not seeking     |
| <input type="checkbox"/> Employed PT       | <input type="checkbox"/> School        | <input type="checkbox"/> work due to long term sickness |
| <input type="checkbox"/> Further Education | <input type="checkbox"/> Self Employed | <input type="checkbox"/> Unemployed and seeking work    |
| <input type="checkbox"/> Higher Education  |  |   |


### 3b. When can you volunteer? (Please tick all that apply)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Sunday evening  | <input type="checkbox"/> Wednesday evening | <input type="checkbox"/> Saturday evening |
| <input type="checkbox"/> Monday evening  | <input type="checkbox"/> Thursday evening  | <input type="checkbox"/> School Holidays  |
| <input type="checkbox"/> Tuesday evening | <input type="checkbox"/> Friday evening    | <input type="checkbox"/> Weekdays         |

Please return applications to: Caudwell Children, Minton Hollins Building, Shelton Old Road, Stoke-on-Trent, ST4 7RY.

## 4. About me

### 4a. Qualifications and experience (Please continue on another sheet if necessary)

 Have you been a volunteer before. If yes please state for which charities or organisations?

---

---

---

---

---

---

---

---

---

---

### 4b. Why do you want to volunteer? (Please continue on another sheet if necessary)



---

---

---

---

---

---


---

---

---

---

### 4c. Please outline your skills and experience? (Please continue on another sheet if necessary)

 Please refer to the role description.

---

---

---

---

---

---

---

---

---

---

## 5. Safeguarding

### 5a. Our commitment

Caudwell Children is committed to safeguarding and promoting the welfare of vulnerable groups including children, young people and adults and expects all staff and volunteers to share this commitment. Disclosure and Barring checks will be undertaken according to the responsibilities of the role.

Please return applications to: Caudwell Children, Minton Hollins Building, Shelton Old Road, Stoke-on-Trent, ST4 7RY.

## 5b. Disclosure and Barring Service (DBS) checks

All eligible posts involving work with vulnerable groups, including children, will require a Disclosure and Barring Service (DBS) check. Within Caudwell Children this is any volunteering post classed as regulated activity, e.g Destination Dreams, Short Break Activities, Family Support and Hospital Service volunteers.

Having a criminal record will not necessarily bar you from volunteering with us. This will depend on the nature of the position and the circumstance and background of your offences. Under the Rehabilitation of Offenders Act 1974, you only have to declare unspent convictions. However, if the post for which you are applying is one which is an exception under this Act and is eligible, we will ask anyone volunteering for an up to date criminal record check from the DBS which may provide information about convictions, cautions, reprimands and final warnings which might otherwise be regarded as spent.

### 5c. Self disclosure of criminal record information

Criminal record information is dealt with in accordance with the Disclosure & Barring Service Code of Practice. If you have lived, studied or worked overseas in the last five years for a period or three months or longer you will be required to obtain a Certificate of Good Repute (also referred to as a Statement of Good Conduct) from the national embassy of the county/countries you have resided in to verify that you did not receive any convictions whilst living there. The cost of this would be met by the volunteer.

Your answer to the following question should include any 'spent' convictions.

Have you ever been convicted of a criminal offence?

Yes

No

If the answer to the question is Yes please provide details of offences, penalties, dates and the country in which they occurred, or of allegations made against you, in a sealed enveloped marked private and confidential with your name, the volunteer role and attach this to your completed application form.

## 6. Where did you hear about Caudwell Children?



---

## 7. Referees

### 7a. First reference

Surname	<input type="text"/>	First Name(s)	<input type="text"/>
Address	<input type="text"/>		
<input type="text"/>	Tel No.	<input type="text"/>	

### 7b. Second reference

Surname	<input type="text"/>	First Name(s)	<input type="text"/>
Address	<input type="text"/>		
<input type="text"/>	Tel No.	<input type="text"/>	

Caudwell Children is committed to developing equal opportunities in all areas of its work and structure

Signature	<input type="text"/>	Date	<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>
-----------	----------------------	------	----------------------	---	----------------------	---	----------------------

Please return applications to: Caudwell Children, Minton Hollins Building, Shelton Old Road, Stoke-on-Trent, ST4 7RY.



## Monitoring form

To help us see how our equal opportunities are working, please say which ethnic group you belong to

- |   |  |
|---|--|
| <input type="checkbox"/> White British          | <input type="checkbox"/> White Irish             |
| <input type="checkbox"/> Other White background | <input type="checkbox"/> Black British           |
| <input type="checkbox"/> Black African          | <input type="checkbox"/> Asian British           |
| <input type="checkbox"/> Other Black Background | <input type="checkbox"/> Asian Pakistani         |
| <input type="checkbox"/> Asian Indian           | <input type="checkbox"/> Asian Bangladeshi       |
| <input type="checkbox"/> Other Asian background | <input type="checkbox"/> Chinese                 |
| <input type="checkbox"/> Dual heritage/mixed    | <input type="checkbox"/> Other ethnic background |

Other ethnic background

Do you consider yourself to be disabled?

- Yes       No       Prefer not to say

 0345 300 1348

 caudwellchildren.com     caudwellchildren     @caudwellkids